INDIVIDUALS

Mandatory Courses for Interns:

- Intern Leadership Development Course ILDC
- Action Officer Development Course (Online)

Mandatory Courses for Individuals:

- New Employee Orientation Course
- Training in Prevention of Sexual Harassment (TIPOSH)
- Subversion and Espionage Directed against U.S. Army and Deliberate Security Violations (SAEDA).
- Antiterrorism Training

Core Courses:

- Functional skills (ACTEDS)
- · Grammar and Writing Courses
- Budget and Business Courses
- · Creative Problem Solving
- Army Performance Improvement Course (APIC)
- Customer Service
- 7 Habits for Highly Effective People
- Project Management
- Teambuilding

To find out more about the courses, including content, dates, location and application procedures, see the Training and Career Development Opportunities section on the web at: http://www.chrma.hqusareur.army.mil

You may also contact us directly for further information about these and other courses.

Civilian Personnel Operations Center Human Resource Development Division Unit 29150 APO AE 09100

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